

**Catholic Diocese of Richmond  
Budget Form  
Fiscal Year 2010-2011**

Parish Name: Saint John the Evangelist Catholic Church  
 Parish Number: 561

Due to Diocese by May 15

**Budgeted Ordinary Parish Operating Receipts**

**Account #**

**(Subject to Cathedraticum Tax)**

Sunday/Holyday Collections	4300.01 &	4301.01	228,200
Additional Parish Collections		4302.01	4,500
Stole Fees		4309.01	
Votive Stands		4310.01	800
Refunds and Overpayments		4311.01	
Net Fundraising, Entertainment, Benefits		4312.01	6,200
Legacies		4313.01	100
Rental Income		4315.01	4,800
Interest Income		4316.01	150
Dividend Income		4317.01	
Net Bingo Proceeds		4318.01	
Net Revenue from Preschool Operations		4335.01	
Columbarium Income		4338.01	
Fees Income		4339.01	
Non-Exempted Capital Improvement Collection		4346.01	
Non-Exempted Debt Reduction Collection		4347.01	
Collection for School Purposes		4348.01	
Catholic Virginian		4349.01	450
Collection for Religious Education		4350.01	3,000
Net Revenue from Publications Sold		4351.01	
Capital Gain (Loss) on Investments		4364.01	
Contributions for Designated Use (attach list)		4365.01	
Sale of Parish Equipment		4366.01	
Sale of Parish Real Estate		4367.01	
Flowers			725
Miscellaneous			2,000

**Budgeted Parish Operating Receipts Subject to Cathedraticum Tax**

250,925

**Budgeted Parish Receipts Exempted from Cathedraticum**

Exempted Capital Improvement Collections	4346.01	
Exempted Debt Reduction Collections	4347.01	26,500
Parish Charities	4352.01	3,400
Specific Exemption from Bishop (attach required letter)	4360.01	

**Budgeted Total Parish Receipts Exempted from Cathedraticum**

29,900



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**Budgeted Personnel Costs:**

Stipend - clergy	5105	<u>5,720</u>
Stipend - extra clergy	5106	<u>750</u>
Priest retirement	5110	<u>4,375</u>
Priest auto assessment	5111	<u>375</u>
Priest medical insurance	5112	<u>2,400</u>
Priest retreat costs	5115	<u>313</u>
Priest continuing education	5116	<u>188</u>
Seminarian costs	5120	<u>          </u>
Salary - religious personnel	5125	<u>          </u>
Religious medical insurance	5126	<u>          </u>
Religious FICA	5127	<u>          </u>
Religious continuing education	5128	<u>          </u>
Religious housing allowance	5129	<u>          </u>
Religious car allowance	5130	<u>          </u>
Religious retreat costs	5131	<u>          </u>
Religious retirement	5132	<u>          </u>
Lay salary	5141	<u>78,526</u>
Employer FICA tax	5175	<u>6,007</u>
Lay medical insurance	5176	<u>          </u>
Lay retirement	5177	<u>6,525</u>
Lay disability insurance	5178	<u>313</u>
Worker's compensation insurance/Unemployment expenses	5179	<u>          </u>
Lay continuing education	5180	<u>          </u>
Employee Assistance Plan	5181	<u>77</u>
Reimbursed shared personnel expenses (for clustered parish use only)	5184	<u>15,733</u>

**Budgeted Total Personnel Costs**

121,302

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**Budgeted Non-Personnel Costs:**

Auto travel costs	5209	<u>1,302</u>
Utilities	5229	<u>39,622</u>
Rectory costs	5245	<u>9,923</u>
Worship expenses	5265	<u>7,300</u>
Repairs and maintenance	5309	<u>19,400</u>
Office supplies	5311	<u>700</u>
Supplies-miscellaneous	5312	<u>100</u>
Paper products	5313	<u></u>
Bookkeeping services	5314	<u>6,540</u>
Collection envelopes	5315	<u>1,000</u>
Copying costs	5316	<u>5,200</u>
Printing costs	5317	<u></u>
Postage costs	5318	<u>700</u>
Parish directory	5319	<u></u>
Dues and subscriptions	5320	<u>200</u>
Books and periodicals	5321	<u>400</u>
Gifts and contributions	5322	<u>500</u>
Professional services	5323	<u></u>
Depreciation	5324	<u></u>
Real estate taxes	5325	<u></u>
Personal property taxes	5326	<u></u>
Workshops attended	5330	<u></u>
Workshops held	5331	<u></u>
Other expenses	5371	<u>430</u>
Pastoral council	5375	<u>50</u>
Finance council	5380	<u>50</u>
Christian education	5385	<u>4,500</u>
Justice and peace	5395	<u>2,500</u>
Parish community life	5410	<u></u>
Youth ministry	5420	<u>300</u>
Young adult ministry	5430	<u></u>
Lay formation	5440	<u></u>
Reimbursed shared parish expenses (for clustered parish use only)	5450	<u></u>
Parish Sponsored Activities	5460	<u></u>
Columbarium/Cemetery expense	5470	<u></u>
Miscellaneous		<u></u>
Capital Improvements		<u>2,200</u>
		<u></u>
		<u></u>
<b>Budgeted Non Personnel Costs</b>		<u>102,917</u>

**Budgeted Assessments/Collections/Fees Forwarded:**

Cathedraticum (Regular 9.5% assessment)	5601.01	<u>23,838</u>
Cathedraticum (Education 1% assessment)	5621.01	<u>2,509</u>
Self insurance assessment	5602.01	<u>8,736</u>
Catholic Virginian assessment	5603.01	<u>4,000</u>
Subsidy for parish school	5606.01	<u></u>
Subsidy for regional school	5607.01	<u>9,000</u>
Madonna House Assessment	5613.01	<u>80</u>
Stewardship assessment	5614.01	<u></u>
Diocesan collections forwarded	5615	<u>3,875</u>
Monies forwarded to Haiti	5620	<u></u>
Interest Payments on Debt	5632	<u>9,000</u>
Other		<u>2,443</u>
<b>Budgeted Total Assessment/Collections/Fees Forwarded</b>		<u>63,481</u>
<b>Budgeted Total Expenditures (must match or be less than Total Revenue page 2)</b>		<u><b>287,700</b></u>

Budget check figure - this should be a zero or a positive number -

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Fiscal Year 2010-2011**

Parish Name: Saint John the Evangelist Catholic Church  
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**ESTIMATED DIOCESAN TAX FORM (CATHEDRATICUM)**

FISCAL YEAR **2010-2011**

**Budgeted Ordinary Parish Operating Receipts**

Sunday/Holyday Collections	4300.01 &	4301.01	228,200
Additional Parish Collections		4302.01	4,500
Stole Fees		4309.01	-
Votive Stands		4310.01	800
Refunds and Overpayments		4311.01	-
Net Fundraising, Entertainment, Benefits		4312.01	6,200
Legacies		4313.01	100
Rental Income		4315.01	4,800
Interest Income		4316.01	150
Dividend Income		4317.01	-
Net Bingo Proceeds		4318.01	-
Net Revenue from Preschool Operations		4335.01	-
Columbarium Income		4338.01	-
Fees Income		4339.01	-
Non-Exempted Capital Improvement Collection		4346.01	-
Non-Exempted Debt Reduction Collection		4347.01	-
Collection for School Purposes		4348.01	-
Catholic Virginian		4349.01	450
Collection for Religious Education		4350.01	3,000
Net Revenue from Publications Sold		4351.01	-
Capital Gain (Loss) on Investments		4364.01	-
Contributions for Designated Use (attach list)		4365.01	-
Sale of Parish Equipment		4366.01	-
Sale of Parish Real Estate		4367.01	-
			725
			2,000
			-
			-

**Parish Operating Receipts Subject to Cathedraticum Tax** (A) 250,925

**Parish Receipts Exempted from Cathedraticum**

Exempted Capital Improvement Collections	4346.01	-
Exempted Debt Reduction Collections	4347.01	26,500
Parish Charities	4352.01	3,400
Specific Exemption from Bishop (attach required letter)	4360.01	-
<b>*Total Parish Receipts Exempted from Cathedraticum</b>		<b>(B) 29,900</b>

**TOTAL PARISH RECEIPTS** 280,825

National Collections and Haiti Ministry Income continue to be exempt from Cathedraticum if collected separately

**Estimated Cathedraticum Computation**

Base for Cathedraticum - From (A) above:	250,925
**Less: Principal Paid on Parish Debt From Taxable Funds	-
Parish Income Subject to Cathedraticum	250,925
Cathedraticum and Education Tax Computation	
Regular Cathedraticum Tax	9.50% 23,838
Education Cathedraticum Tax	1.00% 2,509
Estimated Cathedraticum Tax	<u>26,347</u>

**BY COMPLETING THIS PORTION OF THE FORM, I ACKNOWLEDGE OUR PARISH DESIRES TO HAVE THIS ESTIMATED TAX BILLED BEGINNING JULY 1, 2010**

Parish Name: Saint John the Evangelist Catholic Church Parish Number: 561  
Pastor (Signed): \_\_\_\_\_

If submitting electronically, please put an X in this box to ensure pastor has reviewed.

**\*NOTE: EXEMPTIONS ONLY APPLY IF COLLECTED AS A SECOND OR SEPARATE COLLECTION**

\*\*This subtraction from the Cathedraticum base is for debt paid from funds that would otherwise be taxable. (i.e. a debt reduction collection listed in Section "B" of this form cannot also be subtracted on this line.)

**NOTE: FINAL CATHEDRATICUM WILL BE ADJUSTED UPON FILING OF 2010-2011 PARISH ANNUAL REPORT**  
*Please do not adjust this form.*